

# Jack B. Lokey

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## SKILLS SUMMARY

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**Software:** Microsoft Excel (formulas, pivot tables, basic data analysis), CAD software, basic Java (in progress), R (in progress)

**Construction & Engineering:** OSHA-certified safety practices, blueprint reading, subcontractor coordination, quality control, basic construction techniques

**Project & Process Skills:** Workflow optimization, task scheduling, team communication, problem-solving in operational environments

## EDUCATION

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### University of Arkansas

Fayetteville, AR 72701

Fayetteville, Arkansas

Expected May 2028

- Major: Bachelor of Science in Industrial Engineering & Operations Analytics
- Minor: Management

### J.J. Pearce High School

1600 N Coit Rd, Richardson, TX 75080

Richardson, Texas

2020-2024

- Distinguished Level of Achievement
- Endorsements: STEM & Multi-Disciplinary Studies
- GPA: 94.28/100

## ENGINEERING-RELATED & TECHNICAL EXPERIENCE

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### Assistant to Superintendent – Tatum Brown Custom Homes

Dallas, TX

Summer 2025

- Coordinated subcontractor schedules to ensure efficient workflow and timely project completion.
- Directed subcontractors upon arrival, assigned tasks, and verified work met quality standards.
- Assisted with on-site problem-solving to maintain safety, budget, and timeline goals.

### Worker / Site Manager – Southern Landscaping Co.

Dallas, TX

2019-2024

- Oversaw seasonal projects involving concrete, woodworking, irrigation, and machinery operation.
- Managed small teams, coordinated schedules, and ensured project quality and safety.

## LEADERSHIP & MANAGEMENT EXPERIENCE

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### High School Counselor – Kanakuk K2 Summer Camp

Lampe, MO

Summer 2025

- Led and mentored groups of high school students, ensuring safety and engagement in activities.
- Coordinated events and daily schedules for up to 15 kids per term.

### Active Member – Beta Upsilon Chi Fraternity

University of Arkansas

2024-Present

- Participate in chapter events, service projects, and leadership development activities.

### Sales Apprentice – Discount Tire

Dallas, TX

2020-2023

- Recommended tire solutions based on customer needs and budget, and helped to keep the workflow in the shop

## VOLUNTEER EXPERIENCE

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**Boy Scouts Projects:** Built pergolas, ramps, bridges, fencing, and completed home renovations for community members in need.

**Furniture Friends:** Delivered and assembled furniture for newly arrived international students.

## CERTIFICATIONS

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OSHA 30-Hour General Industry Safety Certification

May 2021

